



User Access Request Form

External user

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Tel.: 416-362-2031 Fax.: 416-445-8383

GISA PORTAL APPLICATION

Submission Management / Early Warning System

Instructions

Please **PRINT** clearly.

- The Company Information and User Information must be completed in full.
- The ASP or CLSP Statistical Submission Co-ordinator must sign where indicated.
- The user and a witness must sign the security agreement.
- **Return the completed form by fax to Data Quality at (416) 644-3138**

Company Information

Company Name: _____

Branch Address: _____

Date of Request: _____

User Information

User Full Name: Mr. Ms. _____

Title: _____

Mailing Address: _____

Phone: _____ Fax: _____

Email Address: _____

Please select ONE of the following options

- New User ID
- Existing User ID _____
- Cancel User ID _____ Reason: _____

Automobile (ASP) Access:

Check ✓ the application access to be added to the new/existing Portal user:	
<input type="checkbox"/> Submission Analysis	Provides access to the main submission management functionality.
<input type="checkbox"/> Test Analysis	Provides access to the test submission functionality.
<input type="checkbox"/> Error Analysis	Provides access to the detailed and summarized error analysis reports.
<input type="checkbox"/> ASP Error Correction	Provides access to error correction.
<input type="checkbox"/> ASP Early Warning System	Provides access to the Issue Management application functions and Early Warning System Management and Status reports for the authorized plan(s).

Reporting Company Numbers: _____

Name of ASP Statistical Submission Co-ordinator: _____

Co-ordinator Signature: _____

Date: _____

Email Address: _____

Commercial Liability (CLSP) Access:

Check ✓ the application access to be added to the new/existing Portal user:	
<input type="checkbox"/> Submission Analysis	Provides access to the main submission management functionality.
<input type="checkbox"/> Test Analysis	Provides access to the test submission functionality.
<input type="checkbox"/> Error Analysis	Provides access to the detailed and summarized error analysis reports.
<input type="checkbox"/> CLSP Error Correction	Provides access to error correction.
<input type="checkbox"/> CLSP Early Warning System	Provides access to the Issue Management application functions and Early Warning System Management and Status reports.

Reporting Company Numbers: _____

Name of CLSP Statistical Submission Co-ordinator: _____

Co-ordinator Signature: _____

Date: _____

Email Address: _____